



Taken from the January 2020 *SAP Connection* Newsletter

SAP Facts

We continue our series on the Pennsylvania Student Assistance Program Components and Indicators which focus on SAP best practices. This month highlights the fifth essential component of SAP best practice which is “Team Planning”.

Effective team planning is crucial with regards to helping students achieve success. Before examining how well your SAP team functions with regards to planning, you must first review the composition of your team. SAP teams do not consist of one or two members. When developing an action plan for a student that has a positive impact, you need input from more than one or two members. Check your team membership. A SAP team should consist at a minimum of four members and can include those listed below:

- Administrator
- Nurse
- Counselor
- School Psychologist
- School Social Worker
- Classroom Teacher
- Specials Teacher (PE, Art, Music, Computers, etc.)
- Coach
- D/A & MH Liaisons
- School Resource Officer
- Juvenile Probation Officer
- County SAP Coordinator/Regional State SAP Coordinator

Once you have reviewed your team membership, it is time to evaluate your team according to the five essential parts of successful team planning:

- Does your team have a regular meeting time? Is it enough time to complete SAP work?
- Have members' role assignments and responsibilities been communicated to all? (Role assignments include: team facilitator, secretary, case manager, etc.)
- Have case assignment and management procedures been communicated to all team members and are they being followed?
- Does the team have a regular confidential meeting space with access to telephone/computer?
- What is the intra-team communication process and is it effective?

The changes to questions 20, 21 and 22 of the 2019-2020 PDE 4092 also address effective team planning with regards to the outcome for the referral. The Questions are listed below:

- **Question 20. For this referral a SAP action plan was implemented?**
- **Question 21. For this referral the identified goals were met?**

- **Question 22. Please select how each item below influenced the outcomes for the student.**

Team meeting frequency was sufficient; team meeting duration was sufficient; and organizational assets which include team dynamics are among the list of items

(Note: The above is a portion of the 2019-20 PDE 4092 Question 22.)

If you have questions regarding the team planning component, contact your Westmoreland County SAP Coordinator. [We are continuing to assist with the bubble sheet year end data submission—assuming we are allowed to meet face to face.] If you are not in Westmoreland County, please reach out to your State Regional SAP Coordinator for assistance.

Laurel Sherbondy
724-805-2050

Laurel.sherbondy@stvincent.edu

Donna Cartia
Cell: 724-771-4776

Donna.cartia@stvincent.edu

PNSAS Region I: Joseph Loccisano

Bucks, Chester, Dauphin, Delaware, Franklin, Fulton, Montgomery, Philadelphia
PA Department of Education – Safe Schools Office
333 Market Street, 7th Floor, Harrisburg, PA 17126-0333 –
Phone: 717-346-4253, jloccisano@pa.gov

PNSAS Region II: Susan Billy

Adams, Lancaster, Lebanon, York
Lancaster-Lebanon IU 13, 1020 New Holland Avenue, Lancaster, PA 17601 – Phone: 717-606-1622, susan_billy@iu13.org

PNSAS Region III: Barbara Wilkinson

Berks, Carbon, Lehigh, Schuylkill
Schuylkill IU 29, Box 130, 17 Maple Avenue, Mar Lin, PA 17951 –
Phone: 570-544-9131, ext.1215, wilkb@iu29.org

PNSAS Region IV: Regina Myers

Lackawanna, Luzerne, Monroe, Northampton, Pike, Susquehanna, Wayne, Wyoming
NEIU #19, 1200 Line Street, Archbald, PA 18403 –
Phone: 570-876-9308, sapcoordinator@iu19.org

PNSAS Region V: Laura Klym

Bradford, Columbia, Lycoming, Montour, Northumberland, Sullivan, Tioga BLaST IU#17, P.O. Box 3609, 2400 Reach Road, Williamsport, PA 17701, Phone: 570-323-8561 x1011, lklym@iu17.org

PNSAS Region VI: Patricia Johnson

Clinton, Cumberland, Huntingdon, Juniata, Mifflin, Perry, Snyder, Union
PNSAS, Box 187, 44 Vesper Street, Suite E, Beech Creek, PA 16822 – Phone: 814-602-1667, c-pjohnson@pa.gov

PNSAS Region VII: Deborah Strayer

Blair, Bedford, Cambria, Centre, Clearfield, Jefferson, Somerset
PNSAS, 1216 Pleasant Valley Boulevard, Third Floor, Altoona, PA 16602 – Phone: 814-312-7046, c-dstrayer@pa.gov

PNSAS Region VIII: Renee Urick

Allegheny, Beaver, Fayette, Greene, Washington, Westmoreland
PNSAS, The Center In The Woods, 130 Woodland Court, Brownsville, PA 15417 – Phone: 412-760-6711, c-rurick@pa.gov

PNSAS Region IX: Marie Bozelli

Armstrong, Butler, Clarion, Indiana, Lawrence, Mercer, Venango
PNSAS, 100 Brugh Avenue, Butler, PA 16001 – Phone: 724-355-5021,
c-mbozelli@pa.gov

PNSAS Region X: Beth Sprentz

Cameron, Crawford, Elk, Erie, Forest, McKean, Potter, Warren
PNSAS, 210 North Drive, North Warren, PA 16365 – Phone: 814-602-5338,
c-bsprentz@pa.gov